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| UoE_College of Med and Vet Med_CMYK_v1_small_040716_400pix | **POSTGRADUATE VISITING STUDENT APPLICATION FORM** | Date Received by College Office: |

**For use by Visiting Postgraduate Taught and Research applicants, ERASMUS, ERASMUS+ Traineeship and Taught Non-Graduating applicants.**

**Before completing an application please ensure you have read guidance at,** [**https://www.ed.ac.uk/medicine-vet-medicine/postgraduate/visiting-students**](https://www.ed.ac.uk/medicine-vet-medicine/postgraduate/visiting-students)

**Please complete in TYPESCRIPT or BLOCK LETTERS.**

The information you provide in this application form will be used by the University for the assessment of your application, to invite you to take part in on campus or online events, and for the consideration of appeals and complaints. If you subsequently enroll as a student, we will keep this information for five years after you have completed your studies. If your application is unsuccessful, or if you choose not enroll as a student, we will keep this information until the September after your proposed date of entry. A detailed privacy statement can be found on our website at <https://www.ed.ac.uk/studying/admissions/privacy-statement>. This provides you with more information regarding how we use your personal data, the legal bases for doing so, and details of any third parties with whom we may share your information. If you have any questions, please contact: [applicant.privacy@ed.ac.uk](mailto:applicant.privacy@ed.ac.uk)

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| Proposed period of visit | | | | | |
| *Host/Supervisor for Proposed Visit* |  | *Total Length of Proposed Visit* | | |  |
| *Proposed start date (dd/mm/yyyy)* | | *Proposed end date (dd/mm/yyyy)* | | | |
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| Only visits of more than 2 weeks must be recorded. All visits will be recorded from the 1st of a month. Visits are restricted to a maximum time of 12 months, no extension can be made to this. ERASMUS + Traineeships are restricted to a maximum of one 3 month visit. Please check if there will be any fees to be paid to visit The University of Edinburgh. For details on fees please go to https://www.ed.ac.uk/student-funding/tuition-fees | | | | | |
| *Have you applied to or studied at the University of Edinburgh before? (delete as appropriate)* | | | | *Yes/No* | |
| *If yes, please state UUN from previous application* | | |  | | |

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| Details of Visit – only applicable to those undertaking research | | | |
| *Proposed subject area of study* |  | *Department* |  |
| *What facilities you will require access to when you are here?* *(e.g. desk space, computer, etc)* | | | |
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| Personal Information  *It is important that you enter your name as it appears on your passport* | | | | | | | | | | | | | | | | |
| *Title* | *Surname/Family Name* | | | | | | | *Forename(s)* | | | | *Preferred Name* | | *Previous name (if applicable)* | | |
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| *Gender (tick as appropriate)* | | | | | | | | | | | | *Date of Birth (dd/mm/yyyy)* | | | | |
| *Male* | | |  | | *Female* | | |  | | *Not Disclosed* | |  |  | | | | |
| *Nationality* | |  | | | | | *Country of Birth* | | | |  | *Country of Permanent Residence\** | | | |  |
| *\*Please give the country in which you have been normally resident. If your country of permanent residence is in the United Kingdom please give the appropriate country, ie England, Scotland, Northern Ireland or Wales.* | | | | | | | | | | | | | | | | |
| *Passport Number\*\** | | | |  | | | | | *\*\*Required only from non-EEA citizens. This will be the passport number you will use when entering the UK, and it will be quoted in your Certificate of Acceptance for Studies (CAS) used to support visa applications* | | | | | | | |
| Correspondence Address | | | | | | | | | | | | | | | | |
| *Line 1* | | | | | |  | | | | | | | | | | |
| *Line 2* | | | | | |  | | | | | | | | | | |
| *Line 3 (including postcode)* | | | | | |  | | | | | | | | | | |
| *Email Address* | | | | | | | |  | | | | | | | | |
| *Home telephone number*  *(including national/area code)* | | | | | | | |  | | | | *Mobile telephone number*  *(including national/area code)* | | |  | |
| Permanent Home Address | | | | | | | | | | | | | | | | |
| *Line 1* | | | | | |  | | | | | | | | | | |
| *Line 2* | | | | | |  | | | | | | | | | | |
| *Line 3 (including postcode)* | | | | | |  | | | | | | | | | | |
| *Home telephone number*  *(including national/area code)* | | | | | | | |  | | | |  | | |  | |

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| Personal Statement |
| *In no more than 500 words, please provide a short statement that describes your academic interest, purpose, objectives and motivation in undertaking this study. You can attach a separate sheet if necessary.* |
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| Relevant Knowledge/Training Skills |
| *In no more than 500 words, please provide details of any specialised knowledge, technical training or postgraduate experience you have that is relevant to your application.*  *If you have not completed your first degree, please provide details of your current studies.* |
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| Research Project Applications - – only applicable to those undertaking research |
| *In no more than 500 words, please give a brief indication of your likely topic (this is in addition to your full research proposal that you should submit with your application).* |
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| Academic Qualifications | | | | | |
| *Please provide your university and/or college education including details of any incomplete or failed programmes of study. Academic qualifications held or pending (in chronological order)* | | | | | |
| *University or College* | *Dates of Attendance* | *Qualification Obtained* | *Class of degree Obtained* | *Taught in English*  *(Yes or No)* | *Principal Subject \** |
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| English Language Qualifications – required for visits of more than 3 months | | | |
| *It is important that all students have an adequate command of English in order to benefit fully from studying with us. Please see our English Language requirements at:* [*http://www.ed.ac.uk/studying/international/english*](http://www.ed.ac.uk/studying/international/english) | | | |
| *Do you hold an English qualification? (delete as appropriate* | | | *Yes/ No* |
| *Please select your English qualification from the list below (you should also ensure that a copy of your certificate is attached with your application)* | | | |
| *Test* | *Total score achieved* | *Certificate attached (please tick)* | |
| IELTS |  |  | |
| TOEFL IBT (Internet-Based Test) |  |  | |
| Pearson Test of English (Academic) |  |  | |
| Cambridge CPE |  |  | |
| Cambridge CAE |  |  | |
| Other (please specify) |  | | |

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| Professional Qualifications and Experience | | | |
| *Please provide details of any relevant professional qualifications and registrations you hold* | | | |
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| Employment History | | | |
| *Please provide details of your career history only if it is relevant to support your application* | | | |
|  | *Dates* | *Employer (Name and Address)* | *Position/Nature of responsibilities* |
| *1* |  |  |  |
| *2* |  |  |  |
| *3* |  |  |  |
| Referees | | | |
| *You are asked to provide references in support of your application. Letter(s) from at least one referee (for applications to taught study, the normal requirement is one reference; for applications to research study, two references are required.*  *Appropriate people to provide your references would include a Personal Tutor (or equivalent) or another academic who has taught you at undergraduate or masters level. They should be able to comment on your potential to undertake study. If it is a while since you graduated you may be able to supply a work-related reference in place of an academic one. This would typically be written by a line manager.*  *References should be signed, dated and on letter-headed paper, stating your application to study.* | | | |

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| Financial Arrangements | | | | |
| REMINDER: All research visits longer than 12 weeks will be subject to Tuition Fees  *Have you applied or do you intend to apply for funding, a scholarship or other financial assistance?*  *If so, please provide details below (NB completion of this section does not constitute an application for funding).* | | | | |
| Source name | Source address | Annual amount  (GBP £) | Duration | Status  (e.g. intend to apply, have applied or  funding secure) |
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| *In the event no financial assistance is available, how will you finance your study and living costs? (e.g. self-fund)* | | | | |
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| Disability | | | | | | | | | |
| *The University welcomes applications from disabled students. In order to enable us to provide the best available support it is important that you let us know if you require any specific adjustments in relation to your accommodation or work/study arrangements. The information you supply will not affect judgments about your academic suitability, and will be treated in strict confidence. Please tick the appropriate disability from the list below.* | | | | | | | | | |
| *No disability* |  | *Learning difficulty* |  | *Autistic disorder* |  | *Unseen disability* |  | *Mental health* |  |
| *Multiple disabilities* |  | *Wheelchair/mobility* |  | *Deaf/partial hearing* |  | *Blind/partial sight* |  | *Other disability* |  |
| *If you have any concerns about stating your disability on the form, you may contact the Student Disability Service in confidence at Third Floor, The Main Library Building, George Square, Edinburgh, EH8 9LJ, tel: +44 (0)131 650 6828 (voice and text) or email:* [*Disability.Service@ed.ac.uk*](mailto:Disability.Service@ed.ac.uk) | | | | | | | | | |

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| Ethnicity | | | | | | | |
| *The University collects the data in this section for equal opportunities monitoring, both within the University and nationally by government agencies such as the Scottish Funding Council (SFC) and the Higher Education Statistics Agency (HESA). Please select the description you feel most adequately describes your ethnic origin. The information you supply will not affect judgments about your academic suitability, and will be treated in the strictest confidence.* | | | | | | | |
| *White - Scottish* |  | *Other white background* |  | *Traveller* |  | *Black or black British - Caribbean* |  |
| *Black or black British - African* |  | *Other black background* |  | *Arab* |  | *Asian or Asian British - Indian* |  |
| *Asian or Asian British - Pakistani* |  | *Asian or Asian British - Bangladeshi* |  | *Chinese* |  | *Other Asian background* |  |
| *Mixed – white and black Caribbean* |  | *Mixed – white and black African* |  | *Mixed – white and Asian* |  | *Other mixed background* |  |
| *Other ethnic background* |  | *Information refused* |  |  |  |  |  |

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| Declaration | | | |
| *Please sign and date your application.*  *By submitting this application I confirm that, to the best of my knowledge and belief, the information given in this application is complete and accurate and that I have completed this form personally.*  *I undertake to supply any further information that may be required and to inform the University of any change in the information given. I understand that if I have made a false or misleading statement or have omitted significant information, the University may amend or withdraw any offer or terminate my matriculation. I understand that, unless I am awarded a University of Edinburgh scholarship, the University accepts no responsibility for my financial support.* | | | |
| Signature |  | *Date* |  |

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| Supervisor’s Approval - – only applicable to those undertaking research | | | |
| The Supervisor must agree to provide or undertake the following before requesting authorisation from the School/ Deanery:   * A suitable member of academic staff to supervise the student. * A work space and access to any facilities required. * The Supervisor must inform the School/Deanery Administration about the arrival of the trainee. * Visitors are not covered by Accident Insurance but are covered by Liability Insurance, they are expected to arrange for their own travel insurance. * For ERASMUS+ Traineeship   Please confirm below how the student will fund tuition fees or research costs required whilst on the programme:  REMINDER: All research visits longer than 12 weeks will be subject to Tuition Fees. | | | |
| *Research tuition fee will be funded by* | |  | |
| *Research costs will be funded by* | |  | |
| Approval & confirmed research proposal checked for sensitivity and therefore \*\*ATAS requirement | *I confirm this research proposal does not contain any sensitive subject material:*  Signature: | *I confirm this research proposal DOES contain potentially sensitive subject material:*  *Signature:* | |
| \*\*ATAS potentially required: | *YES/NO* | *If YES - CAH3 Code:* |  |

**After you have completed the form, use the checklist below to make sure you have included the necessary supporting material, and then return it to Postgraduate Admissions Office, futurestudents@ed.ac.uk. Please contact the appropriate Office if you have any queries regarding your application form.**

**Checklist**

***Before submitting your application, please ensure you have enclosed each of the following documents***

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|  | *Degree certificate, if completed undergraduate degree (and translation if applicable)* |
|  | *Degree transcript, if completed undergraduate degree (and translation if applicable)* |
|  | *English language certificate (if applicable)* |
|  | *Research proposal (for research study)* |
|  | *Letter(s) from at least one referee (for applications to taught study, the normal requirement is one reference; for applications to research study, two references are required* |
|  | *copy of passport* |
|  | *Any student who will have any human patient contact may require to become a member of the PVG scheme and if this is the case and they have lived out with the UK/EU any time in the last 10 years they will also need to provide a 'Certificate of Good Conduct' from each country they have been resident in.* |
|  | *All students who will have human or animal patient (in terms of animals this would be an animal patient with a private owner) contact MUST have Indemnity and Liability Insurance regardless of where they are coming from (within or out with the UK).* |
|  | *From 01 December 2020 (or 01 January 2021 for EU/EEA/Swiss nationals), the immigration regulations changed for students who wish to study in the UK. Applicants are directed to read more on the EU Settlement Scheme and Study/Work visas on our Immigration website:* [*https://www.ed.ac.uk/student-administration/immigration*](https://www.ed.ac.uk/student-administration/immigration) *to see what visa they will require.* |

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| SCHOOL/Deanery USE ONLY | | | | | | | |
| *Date application received by School/Deanery* | | | | | |  | |
| Checklist | | | | | | | | |
|  | | *Degree certificate, if completed undergraduate degree (and translation if applicable)* | | | | | | |
|  | | *Degree transcript, if completed undergraduate degree (and translation if applicable)* | | | | | | |
|  | | *English language certificate (if applicable)* | | | | | | |
|  | | *Research proposal (for research study)* | | | | | | |
|  | | *Letter(s) from at least one referee (for applications to taught study, the normal requirement is one reference; for applications to research study, two references are required* | | | | | | |
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| Authorised by Head of School/Deanery (or delegated signatory) | | | | | | | |
| *Name* | | *Signature* | | *Position* | *Date* | | |
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| COLLEGE ADMISSIONS USE ONLY | | | | | | | |
| *Date application received by School/Deanery* | | |  | *Date processed on EUCLID & name of Adviser* | | |  |

**\*\* ATAS** - The Academic Technology Approval Scheme (ATAS) applies to all international students and researchers who are subject to UK immigration control and are intending to study or research at postgraduate level in **certain sensitive subjects**.

**The subjects and research areas are those where knowledge could be used in programmes to develop Advanced Conventional Military Technology (ACMT), weapons of mass destruction (WMDs) or their means of delivery. Researchers and students in these sensitive subjects must apply for an Academic Technology Approval Scheme (ATAS) certificate before they can study or start research in the UK.**

If a research application from a potential visiting student covers sensitive subjects/research areas alluded to above the Supervisor MUST make the CMVM Admissions & Recruitment Team aware of the possible need for ATAS. They must also select the relevant CAH3 code which links most directly with the applicant’s proposal. A drop-down list of available CH3 codes is available here: <https://www.academic-technology-approval.service.gov.uk/>